



# COUNTY OF ORANGE - OC CAREER ACADEMY APPLICATION



**INSTRUCTIONS:** Please complete and return via email to [occareeracademy@ocgov.com](mailto:occareeracademy@ocgov.com) by the deadline of **Monday, May 20, 2024**. Optional: You may also include a copy of your resume and letters of recommendation.

Last Name	First Name	MI	Select the Title of Position you are applying for:		
			Clerical	Laborer*	Trades
Street Address	Apt/Unit #		City	State	Zip Code
Phone Number	E-Mail Address		*If you selected Laborer above, please indicate which Landfill locations you are available to work at:		
			Brea	Irvine	San Juan Capistrano

**AVAILABILITY:** Are you available to work: Full-time, 40-hours per week?

Yes No

For Clerical positions: Monday-Friday, 8:00am-5:00pm?

Yes No

For Laborer positions: Wednesday-Saturday, 10-hours per day?

Yes No

For Laborer positions: Monday, Tuesday, Friday & Saturday, 10-hours per day?

Yes No

## EDUCATION:

High School Attended City Year Graduated

Check degree/certificate you have:

High School Diploma

California High School Proficiency Test

G.E.D. Certificate

**EXPERIENCE:** Previous experience is not required to participate in the OC Career Academy. If you have any previous work or volunteer experience, you may include it below.

Month/Year to Month/Year	Name and Address of Business or Agency	Title of Your Position	# of Employees Supervised
Hours per week		Name of Supervisor	Supervisor's Phone #
Reason for Leaving	Duties		

Your name with this employer if different from current name:

Month/Year to Month/Year	Name and Address of Business or Agency	Title of Your Position	# of Employees Supervised
Hours per week		Name of Supervisor	Supervisor's Phone #
Reason for Leaving	Duties		

Your name with this employer if different from current name:

**CERTIFICATE OF APPLICANT:** I certify that all statements made in this application and the attachments are true, and I agree and understand that misstatements or omissions of any material fact may be cause for disqualification. I understand I will have to undergo a pre-employment background check and that may include a pre-employment physical.

Can you, after employment, submit proof of your legal right to work in the United States? Yes No

Signature Date

# Equal Employment Opportunity Data / Personal Information

The County of Orange is required by Federal and State law to collect certain information and maintain statistical data on all applicants. This information is confidential and is not shared with the hiring authority or any person involved in the assessment of applicant knowledge, skills, and abilities to perform the job. **The questions below are voluntary and not required.**

Last Name                                      First Name                                      MI      Exact Title of Position for Which You are Applying

Street Address                                      Apt. #                                      City                                      State      Zip Code

What is your gender?      Male                                      Female                                      Non-Binary

Please select your ethnicity from the choices below. (Please check one)

Asian (Includes Japanese, Chinese, Korean, or Vietnamese)

Black (Includes African, Jamaican, Trinidadian, and West Indian)

Filipino (includes only Filipino)

Hispanic (Includes Mexican, Puerto Rican, Cuban, Latin American or Spanish)

American Indian or Alaskan Native (based upon Tribal Association)

Pacific Islander

White (Includes Indo-European, Pakistani, East Indian)

Two or more of the above ethnicities

Other

Are you 40 years of age or older?                      Yes                      No

Do you have any relatives working for the County of Orange?                                      Yes                      No

If you have relative(s) working for the county, what is/are the person's name(s) and what is their relationship to you? If you answered No to the previous question, please enter N/A.

Are you a Veteran? Veteran Definition - Any person who has served full time in the U.S. Armed Forces during the periods of December 11, 1941 to January 31, 1955; or the period after August 5, 1964, and who has been discharged or released under the conditions other than dishonorable. (Does not include persons who served only in auxiliary or reserve components whose service therein did not exempt him/her from the operation of the Selective Training and Services Act of 1940).

Yes                                      No

Veterans Employment Preference: Eligible veterans and their spouses or widow(er)s who are NOT currently County employees will be given preferential consideration. To claim Veterans Employment Preference, you must select one of the options below and attach the required documentation to your application. To be given credit, attach the required documentation to your application. For additional information, refer to the [County's Veterans Employment Preference Policy](#).

None – I am not eligible for Veterans Employment Preference.

I am a veteran and will submit a copy of my DD-214 or NGB-22.

I am the spouse of a disabled veteran and will submit a copy of my spouse's DD-214 or NGB-22, marriage certificate, and disability award letter from the office of Veteran's Affairs reflecting the veteran's disability rating. "Disabled veteran" means any veteran as defined in Section 18540.4 who is currently declared by the United States Veterans Administration to be 10 percent or more disabled as a result of service in the Armed Forces.

I am the widow(er) of a veteran, have not remarried, and understand I must submit a copy of of my spouse's DD-214, marriage certificate, death certificate and the latest disability award letter from the VA reflecting the veteran's disability (if applicable). Cause of death must be related to service-connected causes.

Please indicate your dates of Military Service, if applicable: